

# Sheridan Fire District Meeting Minutes

04-06-2023

The Sheridan Fire District Trustees met on Thursday, April 6<sup>th</sup>, 2023 with the following present: Debra Augsborg, Paul Brennan, Jeff Werner, Chief Tirevold & Attorney Mike Fuller. Meeting called to order by President Augsborg at 7 pm. Minutes of the March meeting were read & approved with no additions or corrections. Werner motioned to accept minutes as read, Augsborg 2<sup>nd</sup> the motion. Bills for the month were read & discussed. Chief mentioned GEMT was paid \$20,232.61 for overpayment to Public Aid. Augsborg motioned to pay bills as presented, Werner 2<sup>nd</sup> the motion. Bills to get paid. Treasurers report—On call pay is currently \$2810 ambulance and \$160 fire. Public hearing on FY 23-24 Budget will be at the May meeting. Attorney Fuller is to send the updated copies of the new budget to Chief and he will distribute to board members prior to the May meeting. Chief Tirevold, Attorney Rich Burton and Mike Walker met to review the paperwork and financial figures for FY 21-22 Audit. Final figures were tallied. Attorney Burton drew up resolutions 040623—FY 21-22 Audit Corrections, after discussion and review, Werner motioned to pass the resolution, Augsborg 2<sup>nd</sup> the motion.

Chief stated the department responded to 21 ambulance and 1 fire call in March. Chief stated the department is running 25 calls behind last year at this time and also, we have only run 1 call in April so far. Safety Report—Slippery floors in the station UTV training upcoming. No word on the OSFM Truck loan, OSFM Equipment Grant denied. Members will have to go through the UTV training if they want to drive the new UTV. 2 new SEEK Cameras and 2 new Forestry nozzles have been received. Chief stated we may have to be getting a new fax machine as the current one is starting to malfunction. The water heater repaired, and the gas valve went bad. Sheridan Police Department to sponsor a class at FD on April 18-19-20, 2023. Both FCC licenses have been renewed. Sheridan FD was picked to go thru a Medicare survey for FY 22-23 stats. Chief to work with billing company when all paperwork is received to start. Dept of Natural Resource Grant came out 4/5/2023 due the end of May. Chief to put in for brooms, rakes, portable radios. Julie David turned in her resignation for personal reasons, she will be finished on June 6<sup>th</sup>, 2023. Trustees gave permission for Chief to find new bookkeeper as he

already has two people that may be interested. The Chief will be updating QuickBooks to QB 2023 Desktop as current one will have to support as of 6/1/2023. Cost unknown at this time. Chief will update after current FY ends on 4/30/2023. Chief discussed the purchase of 6 SCBA Batteries and a bank charger for the SCBA units. After discussion, Brennan motioned to purchase the above, Werner 2<sup>nd</sup> the motion. Chief discussed giving all members who have been on over a year, a \$110 Clothing allowance up front in May of every year. All new staff would have to wait a year before getting this. Werner motioned to start this payment May 2023 after new FY starts, Augsburg 2<sup>nd</sup> the motion. Chief presented On Call financial statistics for the last 3 years. Discussion was held on the monthly on call payment and the annual per call payment. Chief suggested to raise the nightly on call payment from \$60 per night to \$90 per night, with no per call payment. There would be no more annual December 1<sup>st</sup> payments, it will all go on the monthly payroll. This may also help with finding new members as an incentive to join. The totals would be slightly more. The new Budget would reflect this new On Call payment system. Werner motioned to accept the new On Call procedures starting May 1<sup>st</sup>. The annual per call will be paid on the April Paycheck 2023. Chief to let members and bookkeeper know of the changes. Chief stated Pat Lynch is off LOA, Noah Czarney still on LOA, Asst Chief Cook on Medical Leave. Tom Novak went on leave to start full time at Newark, doubting if he would return to Sheridan.

Being no other business, Werner motioned to adjourn the meeting at 7:30, Brennan 2<sup>nd</sup> the motion, meeting adjourned.

Respectively

Jeff Werner, Secretary